

**Agenda Item:** CA-e

**Meeting Date:** March 13, 2023

**Subject:** RESOLUTION 23-19, A RESOLUTION APPROVING A PARKING ATTENDANT SERVICES AGREEMENT WITH PREMIUM STAFFING SERVICES D/B/A PREMIUM EVENT STAFFING FOR THE DACONO MUSIC AND SPIRITS FESTIVAL

**Presenter:** Stephanie Lutzinger, Community Relations and Event Coordinator

**Background:** Resolution 23-19, approves agreement between the City of Dacono and Premium Staffing Services, LLC d/b/a/ Premium Event Staffing for parking attendant services for the Dacono Music and Spirits Festival. The cost of these services is \$6,250.

**Recommended Action:** Staff recommends approval of Resolution 23-19.

RESOLUTION NO. 23-19

A RESOLUTION APPROVING A CONTRACT WITH PREMIUM STAFFING SERVICES, LLC D//B/A PREMIUM EVENT STAFFING FOR PARKING ATTENDANT SERVICES FOR THE DACONO MUSIC AND SPIRITS FESTIVAL

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DACONO, COLORADO:

**Section 1.** The proposed agreement between the City and Premium Staffing Services, LLC, d/b/a/ Premium Event Staffing for Parking Attendant Services for the Dacono Music and Spirits Festival is hereby approved in essentially the same form as the copy of such Agreement accompanying this resolution.

**Section 2.** The Mayor is hereby authorized to execute the Agreement on behalf of the City, and is further authorized to negotiate and approve on behalf of the City such revisions to the Agreement as the Mayor determines are necessary or desirable for the protection of the City, so long as the essential terms and conditions of the Agreement are not altered.

INTRODUCED, READ, and ADOPTED this 13<sup>th</sup> day of March, 2023.

CITY OF DACONO, COLORADO

\_\_\_\_\_  
Adam Morehead, Mayor

ATTEST:

\_\_\_\_\_  
Valerie Taylor, City Clerk



# INVOICE

Date Order Submitted: 2/13/23

Invoice #: COD8006

Company Name: City of Dacono Name of Company Representative: Valerie

Email: VTaylor@CityofDacono.com Phone: Office: 303-833-2317 ext. 123

Date of Event: 8/5/23

Manhours	Description	Unit Price	Line Total
	6 parking attendants 1p to 11:30p	\$682.50	\$4095.00
	2 Supervisors 1p to 11:30p	\$847.50	\$1695.00
Travel	8	\$20.00	\$200.00
Location	City of Dacona, 123 S Forest Ave Dacono, CO 80514.		
Attire	Khakis and a white polo		
Terms	Additional charges of 55hr will apply if the staff is kept later than the booked time. No refund is issued is the staff is released early. Refunds are issued for no shows or people sent home for performance.		
Duties	Direct traffic into field, assit in VIP parking, and oither event support as needed		
Additional notes	Phone support is free. If you need on site visits before the event, it will be \$150 for the first hour, and then \$55hr for every hour thereafter.		
Est Total			\$6,250.00
Amount Paid			\$0.00
Est Amount Due			\$0.00



**Payment Terms:** 50% to book, and the balance NET 14 form the completion of the event

Payments	Date:	Amount:	Date:	Amount:	Date:	Amount:

Signature: *[Handwritten Signature]*

Credit Card: Check

Exp

CVV

**Cancellation Policy:** If a written request is received within 24 hours after the date order submitted, a 100% refund of all monies paid will be refunded. If a written request is received after 24 hours and prior to 14 days from your Event Date, 50% of the total contract price will be forfeited. If you cancel the event within 14 days of the Event Date, the total contract price is forfeited.

**COVID Message:** Thank you for choosing Premium Event Staffing to help provide a wonderful event and experience. We look forward to serving your guests in a safe and enjoyable manner.

In order to help your guests enjoy their experience and those guests and our servers stay healthy, we have adopted certain safety protocols. All of our staff will be wearing masks and gloves. If not, they are to be asked to use them or to leave the event. They will do their best to maintain proper social distancing when not actively engaged in service or other appropriate guest interactions or duties.

We ask that your guests also maintain safe social distancing whenever possible. General guest requests and questions should be discussed from a 6-foot distance if possible. Guests should avoid physical contact with our staff.

Premium Staffing Services, LLC, DBA Premium Event Staffing does not support the over consumption of alcoholic beverages. The client assumes all liability for themselves and their party guests if any form of negligence arises from the consumption of alcohol. Should the customer and/or his or her party guest(s) become ill and/or injured while under the influence of alcohol, the customer and/or his or her guest(s) assume all responsibility for any financial expenses including but not limited to medical bills, vehicle repairs, and all other damaged personal property. We will not serve alcoholic beverages to individuals under the age of 21. This may require that we ask for a valid ID.

The customer and patrons associate with this event waive all legal rights to pursue any form of legal action against Premium Event Staffing and its affiliates for the reasons stated herein and against all claims, losses or damages to persons or property, governmental charges or fines and costs (including attorney's fees).