

ORDINANCE NO. 829

AN ORDINANCE AUTHORIZING THE CITY CLERK TO DESIGNATE A CLERK PRO-TEM AND REGARDING ELECTION OF OFFICERS FOR CITY BOARDS AND COMMISSIONS

WHEREAS, Section 2-25 of the Dacono Municipal Code designates the City Clerk an officer of the City of Dacono; and

WHEREAS, Section 2-28 of the Dacono Municipal Code provides the City Clerk shall have the powers and perform the duties as provided for in state statutes or as provided by ordinance, resolution or motion of the City Council; and

WHEREAS, it is desirable and necessary to the efficient, uninterrupted operation of the City that the duties of the City Clerk be carried out even in times of absence of the City Clerk or the City Clerk's temporary inability to act, through appointment of a person who shall have the authority and duty to act during such time of the Clerk's absence; and

WHEREAS, similarly, the Council finds it necessary and desirable that each of the various board and commissions established by the City's charter and ordinances elect a vice-chairperson to ensure the uninterrupted ability for each board and commission to fulfill its duties during a chairperson's absence or inability to act.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DACONO, COLORADO:

Section 1. Section 2-28 of the Dacono Municipal Code is hereby amended to read as follows (words to be added underlined; words to be deleted ~~stricken~~):

Sec. 2-28 **Duties and Authority**

(a) Each officer of the City shall have the powers and shall perform the duties as provided for in the state statutes or as provided by ordinance, resolution or motion of the City Council.

(b) The Clerk shall be authorized to designate a clerk pro tem, who shall perform the duties of the City Clerk during the Clerk's absence or inability to act. Such designation shall be in writing and shall continue in effect until written designation of an alternate clerk pro tem is made by the Clerk, or until the designation is revoked by the Clerk or the City Council.

Section 2. Chapter 2 of the Dacono Municipal Code is hereby amended by the addition of a new Article 16 to read as follows:

Sec. 2-320 **Boards and Commissions**

(a) Each board and commission established by the charter or ordinances of the City shall elect a chairperson and vice-chairperson from among the appointed members and create and fill such other offices as it may determine, and may adopt such written rules of procedure as it finds necessary and expedient to fulfillment of the duties assigned to it.

(b) The vice-chairperson shall perform the duties of the chairperson in the chairperson's absence or due to incapacity of the chairperson. During a vacancy in the office of the chairperson, the vice-chairperson shall perform such duties as are imposed on the chairperson until such time as the board or commission shall select a new chairperson from among its members.

Section 3. If any article, section, paragraph, sentence, clause, or phrase of this ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity or constitutionality of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance and each part or parts hereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.


Section 4. All other ordinances or portions thereof inconsistent or conflicting with this ordinance or any portion hereof are hereby repealed to the extent of such inconsistency or conflict.

INTRODUCED, READ, ADOPTED ON FIRST READING, AND ORDERED PUBLISHED BY TITLE AND POSTED IN FULL this 12th day of June, 2017.

PUBLIC HEARING AND SECOND READING WILL BE THE 26th day of June, 2017, AT 6:00 P.M. AT DACONO CITY HALL, 512 CHERRY STREET, DACONO, CO.

READ, ADOPTED ON SECOND READING, APPROVED, SIGNED, AND ORDERED PUBLISHED BY TITLE this 26th day of June, 2017.

CITY OF DACONO, COLORADO



Joe Baker, Mayor

ATTEST:



Valerie Taylor, City Clerk

Summary of Ordinance No. 829, **“AN ORDINANCE AUTHORIZING THE CITY CLERK TO DESIGNATE A CLERK PRO-TEM AND REGARDING ELECTION OF OFFICERS FOR CITY BOARDS AND COMMISSIONS”** Provides for continuity of City business by authorizing the City Clerk to designate a clerk pro tem, and for various boards and commission to elect both a chair and vice-chair.