



City of Dacono  
 512 Cherry Street  
 Dacono, CO 80514  
 Phone: 303.833.2317  
 cityofdacono.com

Business name and address: \_\_\_\_\_

City Code: \_\_\_\_\_ Reporting period : \_\_\_\_\_

LINE	DETAIL	DOLLARS	CENTS
1	GROSS SALES AND SERVICES		
2	ADD BAD DEBTS COLLECTED		
3	TOTAL LINES 1 & 2 – Add lines 1 & 2		
4A	NON-TAXABLE SERVICE SALES		
4B	SALES TO OTHER LICENSED DEALERS FOR TAXABLE RESALE		
4C	SALES SHIPPED OUT OF CITY OR STATE		
4D	BAD DEBTS CHARGE OFF		
4E	TRADE-INS FOR TAXABLE RESALE		
4F	SALES OF GASOLINE AND CIGARETTES		
4G	SALES TO GOV'T, RELIGIOUS, AND CHARITABLE ORG		
4H	RETURNED GOODS		
4I	PRESCRIPTION DRUGS AND PROSTHETIC DEVICES		
4J	OTHER		
4K	OTHER		
4L	OTHER		
4M	OTHER		
4Z	TOTAL DEDUCTIONS – Total Lines: 4a thru 4M		
5	TOTAL CITY NET TAXABLE SALES AND SERVICE – Subtract Line 4Z from Line 3		
6	AMOUNT OF CITY SALES TAX DUE – Line 5 times 3.0%		
7	ADD EXCESS TAX COLLECTED		
8	ADJUSTED CITY TAX – Add Lines: 6 and 7		
9	VENDOR FEE @ 3.33% – Vendor fee is .0333 times line 8 (Not to exceed \$100)		
10	TOTAL TAX – Subtract line 9 from 8		
11A	BUILDING MATERIALS AND VEHICLES SUBJECT TO USE TAX *Do not include building materials covered on building permit fees		
11B	USE TAX DUE – Line 11A times Use Tax Rate of 3%		
11C	TOTAL SALES AND USE TAX DUE – Add Lines: 10 and 11B		
12A	LATE FILE PENALTY – 10% OF LINE 11C – If late then multiply: Line 11C times 10%		
12B	LATE FILING INTEREST (1% PER MONTH OF LINE 11C) – If the return is late, multiply line 11C by 1% for each month the return is late		
13	TOTAL TAXES, PENALTY, AND INTEREST – Add Lines: 11C, 12A, and 12B		
14	ADD PRIOR ADJUSTMENTS (DEBIT) – Add prior positive amounts due		
15	DEDUCT PRIOR ADJUSTMENTS (CREDIT) – Deduct prior credits		
16	TOTAL DUE AND TAXABLE – Add Lines: 13, 14 and subtract: Line 15 Min. 0.00		
PAYMENT	PAYMENT RECEIVED		

I HEREBY CERTIFY UNDER PENALTY OF PERJURY, THAT THE STATEMENTS MADE HEREIN ARE TO THE BEST OF MY KNOWLEDGE TRUE AND CORRECT.

X	SIGN HERE
PRINTED NAME	
TITLE	
DATE	

Please remit to: City of Dacono, Attn: Sales Tax, 512 Cherry St., PO Box 186, Dacono, CO 80514