



Event Permit Questionnaire

The purpose of this questionnaire is to help you determine whether or not an Event Permit is needed for your event.

Name: _____ Date of Event: _____

Address of Event: _____

Hours of Event: _____

Will my event have 25 or more people? YES NO

(If YES answer the questions below, if NO an Event Permit is not needed).

(If the above answer is YES, please answer the following questions)

1. Does my event require the exclusive use of all or a portion of a public right-of-way? YES NO
2. Does my event involve the temporary closure of or significant interruption to the flow of traffic on public rights-of-way? YES NO
3. Does my event require traffic control within public rights-of-way? YES NO
4. Does my event cause traffic to stack on any public right-of-way for any period of time? YES NO
5. Does my event create a public safety hazard? YES NO
6. Does my event include activities of a nature that are different than the typical use of the property? YES NO

If you have answered **YES** to one or more of questions 1-6, an Event Permit is needed. Please schedule a pre-application meeting with City Clerk, Valerie Taylor, 303-833-2317 x123 or vtaylor@cityofdacono.com

If you have answered **NO** to ALL of questions 1-6, an Event Permit is not needed.

In order to protect and preserve the public health, safety, and welfare, the Police Chief, or his or her designee, may take such actions as deemed reasonably necessary to address violations of the event permit regulations, including requiring attendees at an unpermitted event to disperse. In addition to the general penalty set forth in Section 1-70 of the Dacono Municipal Code. Additionally, the City may charge to the property owner where an unpermitted event was held its reasonable costs associated with response by the City's Police Department.

I swear or affirm that all of the answers above are true and correct.

Printed Name

Signature and Date

(Please sign and return to City Clerk, Valerie Taylor, PO Box 186, Dacono, CO 80514 or by email vtaylor@cityofdacono.com)